

Health and safety product

Work Categories:	Fall Protection Safety Systems, Safety Eyebolt Installation /Maintenance, Safety Restraint Systems Installation / Maintenance
Industry Roles:	Construction Contractor
Category Related	MEWPs, Tower Scaffolds, Working at Height, Working on Roofs

Questions

Section: Health and safety

Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 90
- Q. Please provide your full health and safety policy (or safety statement if you are based in the Republic of Ireland). This should be signed and dated within the last 12 months.
- A. HS004 accident-reporting-policy.pdf
HS004b TRAINING ACCIDENT MANAGEMENT POLICY Revision2 Issue0.pdf
HS005 MANUAL HANDLING POLICY.pdf
HS013 ELECTRIC HANDTOOL PROCEDURE.pdf
HS042 Asbestos_management_policy.pdf
HS043 welfare_policy.pdf
HS012 First_aid_at_work_policy 2020.pdf
HS011 Personal-protective-equipment-policy Sept 2017.pdf
HS008 COSHH POLICY PROCEDURE.pdf
HS007 Fire Policy 2019.pdf
HS033 Contractor_Selection_Policy 2019.pdf
HS014 MACHINERY SAFETY POLICY.pdf
CDM 2015 Policy.pdf
HS001 Main Health and Safety Policy revised version 2019.pdf
HS001 Main Health and Safety Policy 2024.pdf
- Q. Please provide Name & Role of the person responsible for H&S within the company.
- A. Name: Damian Flynn. Position: QHSE Manager
- Q. Do you use the services of a health and safety consultancy to support your organisation with your H&S requirements?
- A. No
- Q. Please provide evidence that you have used the services of your named consultant within the last 12 months
- A. No Answer
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. Damians Certificate.jpg
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12 months.
- A. Advice / Tool Box talk was provided to all Machinery / Sewing Operators where Safety Glasses are a Mandatory requirement. From the Tool Box Talk a Memo was issued which was signed for by all Operatives - 15.05.24
Advice was provided to our Installations team by Damian Flynn, in relation to Asbestos Awareness, whilst working on Customer's sites - 20.09.24
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.

Section: Health and safety

Sub Section: Health and safety management

- A. Health and Safety Management Meeting 29.03.24.pdf
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. HS001 Main Health and Safety Policy 2024.pdf
Emergency Preparedness ISO 45001-2018 Internal Audit 2024.pdf
- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. 50 tonne Test Machine Calibration Doc 2.pdf
50 tonne Test Machine Calibration.pdf
P070837174-8255.pdf
P075738164-8255.pdf
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. SpanSet will carry out on-site surveys before commencing any works relating to Installations and Work at height Training.
For Contractors on our site, all Contractors go through an approval process via questionnaires sent out. Before work commences, risk assessments and method statements are submitted for approval prior to works commencing. When Contractors arrive on site, they are fully inducted, signed in via the contractor signing in system, and permits issued where applicable.
- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Fall Protection Safety Systems
- A. 02 JET2 Manchester airport inspection RAMS.pdf
- Q. Do you have a drug and alcohol policy?
- A. Yes
- Q. Please provide a copy of your Drug and Alcohol Policy
- A. Alcohol and Drugs Policy 18.02.19.pdf
RE_ FH6746 FW_ Your Health and Safety Assessment has been submitted.msg
- Q. Do you have a policy or procedure in place to manage occupational health issues including mental health and fatigue?
- A. Yes
- Q. Please provide a copy of your policy or procedure in place to manage occupational health issues including mental health and fatigue
- A. RE Your SafeContractor Part 1 HS SSIP Audit Request for additional information.msg
- Q. Do you have a policy or programme in place that covers behavioural safety?
- A. No
- Q. Does your organisation hold membership of any fleet operations operations / management scheme e.g. FORS
- A. Not Applicable

Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
- A. No
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) or the Health and Safety Authority in the last 5 years.
- A. No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

A.

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2024	13	0	0	0

2023	7	0	0	0
2022	19	0	0	0

Q. Please provide brief details of your last two work related accidents and any fatal accidents that have occurred. This must include their outcomes and any preventative measures implemented.

A. 1. Assembling Noise Reduction Poles.
From the plating process before the tubes were delivered to SpanSet, a wire hanger was left inside one of the noise reduction long tubes. The wire hanger would have been used during the plating process by our Supplier - Birmingham Platers.
When the noise reduction tube was mounted onto the bench, Operative inserted the spring compression pole, and when he pushed this in, the compression pole stopped dead which caught on the wire hanger left in the tube.
Root Cause: A wire hanger had been left inside one of the Noise Reduction Tubes from our Supplier - Birmingham Platers.
The hangers are used during the plating process.
Preventative measures implemented: Inform the Supplier to check all the tubes for any future deliveries.
SpanSet to perform a visual examination of all the tubes to check these are free from any objects (Wire Hangers) prior to the assembly process.

2. Walking from the Rope area and tripped over the edge of the cardboard on the pallet base. Fell to the floor. Monday 8th August - Large bruise to left inside knee. Bruise to right inside elbow and two bruises either side of funnybone.
Root Cause: Cardboard was overhanging the pallet base. Operative turned around and never spotted the pallet base.
Preventative Measures Implemented: remove cardboard from pallets, make sure pallets are safe and put out of the way of any walk ways.

Sub Section: Qualifications and training

- Q. Please provide a copy of your current training matrix or a list of employees.
- A. INSTALLATIONS TARINING MATRIX.pdf
- Q. Please provide evidence of Asbestos Awareness training that has been completed within the previous 24 months.
- A. Jonathan Leigh - Asbestos.pdf
- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Fall Protection Safety Systems
- A. Rescue cert - Gary.pdf
WAH Certificate - Gary Evans (1).pdf
WAH Cert - Jon Leigh.pdf
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. Rescue Cert - Jon Leigh.pdf
BRN3C2AF49260B3_002964.pdf
BRN3C2AF49260B3_003538.pdf
- Q. In the box below please outline the approximated number of your construction based workforce whom hold a CSCS or CSCS partnership Card - If no cards are held please provide a brief explanation why it has been deemed not applicable to your business.
- A. Holding a CSCS card is not a legislative requirement.
Its has not been a requirement from our Customer base for our workers to hold a CSCS card before they are allowed on site, to perform the Installation process for fixed wire systems.

Sub Section: Industry specific health and safety requirements

- Q. PASMA or equivalent certificates for erecting Tower Scaffolds
- A. PASMA GE 4f5f0712-b9d0-428c-b7c1-3af1f4710641.pdf
PASMA JM 30dc9154-b1b4-4b47-98cb-4fafd9bb5f2d.pdf
- Q. IPAF or equivalent certificates for operating Mobile Elevated Work Platforms
- A. BRN3C2AF49260B3_002964.pdf
BRN3C2AF49260B3_003538.pdf
IPAF cert - Gary Evans.pdf
- Q. Precautions for the safe erection and use of tower scaffolds
- A. 02 Workshop System Installation_Inspection_RAMs Doc_Oct 2024 Rev A extract with tower checks.docx
- Q. Precautions for the safe use of mobile elevated work platforms
- A. MEWP JET2 Manchester airport inspection RAMS.pdf
- Q. Precautions for working safely on roofs
- A. Rooftop 0924 Unusual Rigging inspection RAMS.pdf
- Q. Please provide a completed copy of a Construction Phase Plan or Health and Safety Plan (if ROI has been selected) for a project undertaken within the last 12 months
- A. Construction plan KIER 15 10 2024.docx
Construction plan LASC 14 11 2024.docx
RE Your SafeContractor Part 1 HS SSIP Audit Request for additional information.msg
- Q. Examples of completed fall arrest / restraint equipment issue / inspection records from within the last 12 months
- A. Gary PPE Certs.pdf

Section: Insurances

- Q. Do you hold Employers Liability Insurance?
- A. Yes
- Q. Employers Liability Insurance Expiry Date
- A. 19/05/2025
- Q. Employers Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Public Liability Insurance?
- A. Yes
- Q. Public Liability Insurance Expiry Date
- A. 19/05/2025
- Q. Public Liability Insurance Cover Amount
- A. £1000000
- Q. Do you hold Product Liability Insurance?
- A. Yes
- Q. Product Liability Insurance Expiry Date
- A. 19/05/2025
- Q. Product Liability Insurance Cover Amount
- A. £1000000

Q. Do you work at Airports?

A. No

Q. Please upload your current insurance schedule / summary of cover

A. SpanSet Limited - 2024-25 Evidence of Insurance document (2).pdf

Accredited